

## JOB POSTING

### GOOD FOOD CLUB MARKET INTERN

14 WEEK TERM (SUMMER), 1 POSITION AVAILABLE

### WEST BROADWAY COMMUNITY ORGANIZATION



**West Broadway Community Organization (WBCO)** is a not-for-profit, charitable organization working to coordinate and support social and economic development efforts in Winnipeg's West Broadway neighbourhood. The Good Food Club (GFC) is a program of WBCO specializing in food security.

The GFC Market Intern will support the Good Food Club Coordinators to facilitate the West Broadway Farmers' Market held every Wednesday from July to September.

#### **Responsibilities:**

- Assist the Good Food Club team in the coordination and facilitation of the West Broadway Farmers' Market
- Take a lead role in market set up and take down
- Assist in the coordination of farm box ordering and preparation
- Delegate tasks to volunteers leading up to and during markets
- Assist GFC Coordinators in training new volunteers
- Assist GFC Coordinators in screening volunteers and enforcing covid-19 physical distancing & masking requirements
- Assist with general administrative tasks such as returning phone messages and email inquiries about the market
- Promote the market through social media posts, mailbox flyers and poster around the community
- Assist Good Food Club team in the coordination and facilitation of other Good Food Club events as required
- Other Duties as assigned

#### **Qualifications:**

- Experience with community programs/organizing, and facilitating events an asset
- Knowledge related to markets or retail setting, or willingness to be trained in retail setting
- Good oral and written communication skills, problem solving skills, and computer skills
- Pro-active leader, positive attitude, enjoys taking initiative, works well independently and in a team environment
- Experience working with diverse groups of people an asset
- Knowledge of community development and food security issues an asset
- Ability to lift vegetable bins (approximately 30-50lbs)
- Ability to work standing for long periods of time
- Ability to work outside in a variety of weather conditions including rain and heat
- Ability to obtain clear Child/Adult Abuse Registry Check
- Must be fully vaccinated for COVID-19

#### **Wage and hours of work:**

\$15/hour; 30 hours/week for 14 weeks (May 30-September 2, 2022). Monday-Thursday. Some evening hours required: must be available Wednesday afternoons and evenings

#### **Terms of work:**

This is a position funded by Canada Summer Jobs, Service Canada. The funding stipulates that the employee must be between 15 and 30 years of age at the time of hire.

*WBCO is an equal opportunity employer and strives for a fair, cooperative, respectful and safe environment that protects and promotes the human rights and affirms the dignity of all persons. WBCO is committed to the principle of equitable access to employment and welcomes applications from all backgrounds. We encourage you to self-identify in your cover letter.*

#### **How to apply:**

Please submit resume and cover letter by **Monday, May 23, 2022** at 6pm to:

**Ailene Deller, Good Food Club Director**  
West Broadway Community Organization  
222 Furby St, Winnipeg, MB R3C 2A7

Phone: 204-774-7201 Ext. 6 | [goodfoodclub@westbroadway.mb.ca](mailto:goodfoodclub@westbroadway.mb.ca)

***Thank you to all those who apply, only those selected for an interview will be contacted.***